



Public Safety Strategies Group

To: Hooksett Police Commission
15 Legends Drive Hooksett
New Hampshire 03106
From: Public Safety Strategies Group LLC
Re: Consulting Services
Date: January 17, 2012

The following provides a summary of services provided by the Public Safety Strategies Group to the Hooksett Police Department from December 20 – January 14, 2012. Beginning on December 23, 2011, PSSG has been providing on site consulting services to the police department in multiple areas. This report covers only those efforts related to areas that are not confidential.

- Created a presentation for the budget hearing
- Streamlined expense and payroll sheets
- Began to create the framework for enhancing external communications
 - Researched strategies for short term website updates
 - Provided assistance for public presentations
 - Monitored a station tour to assist with standardizing the process
 - Began to plan a safety day / open house for March 31 to include
 - Station tours
 - Child Passenger Safety (CPS)
 - Rape Aggression Defense RAD demonstrations
 - Fatal Vision Goggles (impaired driving deterrent)
 - Firearm safety
 - Bicycle / helmet safety
 - Neighborhood Watch
- Identified training to support the safety day and continued community outreach
- Reviewed specific policies for updating
- Contacted other agencies to discuss their policies and procedures
- Reviewed detective caseloads and workflow
- Met with members of the department to discuss improvements to their areas of specialization
- Reviewed the steps to create a police foundation
- Observed the testing of new officer candidates
- Followed up with department CAD / RMS system vendor to determine scalability of the system

Action items for the Police Commission:

- Approval to request donations for the public safety day and other police department events.
- Approval to develop an overtime budget for the safety day / open house.

486 Main Street, West Townsend, Massachusetts 01474
978-314-7283 Phone • 978-383-0326 Fax • www.publicsafetystrategies.com